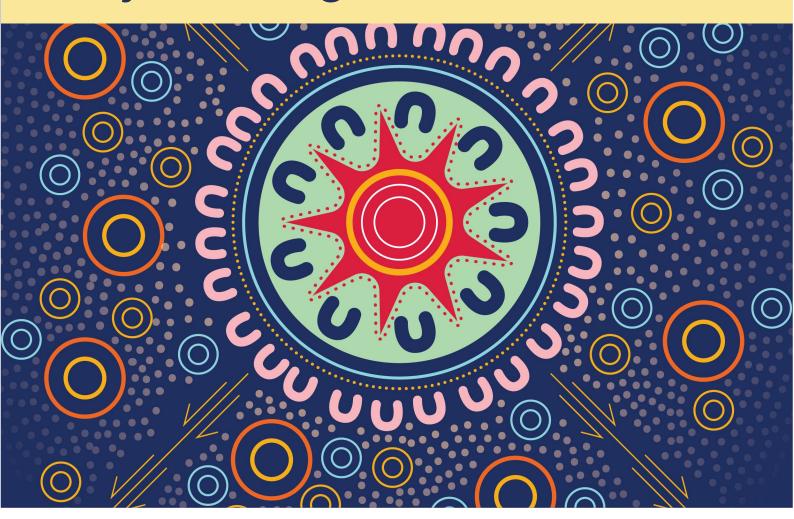# Community & Place Grants

Delivering local impact in Aboriginal communities by Aboriginal community organisations.

Project Budget

Tips for preparing your Project Budget

As part of your grant application, you are required to provide a detailed budget showing what the grant funding will be used for.

Budget Checklist

☐   Project Plan – Plan so you know exactly what you need to make your project a success
☐   Quotes – Obtain quotes from suppliers to support your grant application
☐   Details – Ensure clear details are provided for each budget item, on separate lines
☐   Funding – Include any other funding streams already in place for your project
☐   Amounts – Provide exact amounts for each budget item
☐   Total – The total income and expenditure should be equal

The more detail you provide the better. Lack of information may delay the assessment process or result in an unsuccessful application.

Project Budget – Income: List all project funding

Income Description	$ Amount	Notes
AANSW Funding Requested (this grant)	$50,000	AANSW grant amount applied for
Other Government grant	$10,000	Funding support from NIAA
Contribution from your organisation	$5,000	Cash contribution

Project Budget - Expenditure: Cost of all items required for the project

Income Source	Expenditure Type	Amount	Description	Notes
AANSW Funding	Consultant / Contractor	$25,000	Consultant	Consultant - complete feasibility study ($25 per hour, 20hours a week for 50 weeks)
AANSW Funding	Equipment / Materials	$25,000	Engagement Costs	Engagement costs ($5,000 catering, $7,000 room hire, $3,000 recording equipment)
Other Government grant	Marketing and Communications	$10,000	Marketing	Flyer, Social Media and Networking communications
Contribution from your organisation	Training	$5,000	Training for volunteers	Co-design training for staff and volunteers

Total income amount:
$65,000

Total income & total expenditure are equal

Total expenditure amount:
$65,000